

July 2024

## National Coordinator / Senior National Coordinator to support Local Government reform in Moldova

We are starting an inception phase in Moldova and are looking for an experienced National Coordinator or Senior National Coordinator to join our team and to be stationed in Chisinau.

You will be responsible for coordination, planning and providing technical and logistical support for an inception phase from August 2024 – January 2025. The role is anticipated to entail close collaboration with a broad selection of stakeholders both at national and local level, municipalities and international donors. You will work in close cooperation with our Stockholm management and under the supervision of our Project Manager. The role may include frequent travel across Moldova.

**Location:** Chisinau.

**Duration:** The contract is for 6 months (depending on funding being approved by the donor for a four year project).

**Contract type:** Short term

**Start date:** 1 August

### **The overall objective:**

To ensure strategic focus and focus on results, develop and maintain contacts with key stakeholders in Moldova and SALAR international in Stockholm, organise and oversee planning and logistics and support on the technical and contextual aspects of the inception phase.

### **Main responsibilities:**

- The SNC will be a senior expert engaged as a representative in the project and coordinate the inception phase activities in Moldova. S/he will be responsible for facilitating contacts and conducting continuous strategic dialogue with cooperation partners, international and national actors, facilitating and operational management of methodological development and events as well as providing ad hoc technical and logistical support to the inception team
- The SNC will provide support mainly (i) in identifying, producing and compiling technical input, reports and mapping of other donor initiatives (ii) prepare meetings and facilitate the production of communication materials in Romanian (where necessary), (iii) assist with coordination of the missions of the inception team.
- Attend donor coordination meetings and liaise with key stakeholders as well as participate in selected relevant national policy discussions on concepts and the roadmap for the implementation of the PAR strategy 2023-30.
- Plan and organise visits with Moldovan stakeholders both in Chisinau and in municipalities with the purpose of feeding into the development of the project.
- Provide strategic advice to the Project Manager during the inception phase, where relevant.

**Other tasks:**

- Participate and provide support during study visits to Stockholm
- Assist with design of any potential follow-up project ideas and proposals

**Who you are:**

To succeed in this job, self-leadership in planning, prioritising, accompanying and follow-up are key requisites. You are creative and have strong problem-solving skills. You build trust with those you work with and empower others to participate and influence. Experience with project planning, coordination and logistics is an asset.

You enjoy collaborating with a broad range of actors and you are skilled at creating and maintaining relationships over time where you also value the opportunity to learn from others. You have well-developed communication skills. You enjoy working in an inter-cultural setting, you are reflective and self-aware.

**Qualifications:**

- Post-graduate / graduate qualification in political science, economics, law or related field and over 7 years' experience of working with issues concerning regional and local governance and development cooperation.
- Professional experience in Moldova or in other post-Soviet country contexts
- Experience in conducting context analyses related to local governance and public administration, EU-accession processes and EU-standards, public service delivery and policy development.
- S/he should have prior experience of working in a similar role with an international project.
- Experience from international partners supporting the reform process in Moldova such as NGOs, international donors or intergovernmental organisations.
- S/he must be independent and free from conflicts of interest.

SALAR International is a value-based organization, guided by the fundamental principle of equal value and respect for each other. We value knowledge and we are curious and want to learn from others' perspectives and experiences in order to develop our work. We have the courage to stand up for the solutions that we believe will deliver sustainable results.

Application: 1 August 2024. SALAR will assess applications during this period and reserves the right to finalise the recruitment process before the deadline.

Send your application with CV and a short cover letter (indicating your location and mark the email with MOLDOVA SNC) to [opportunity@salarinternational.se](mailto:opportunity@salarinternational.se)

Contact: [shane.quinn@skr.se](mailto:shane.quinn@skr.se) for questions. Interviews will be conducted on an ongoing basis and only shortlisted candidates will be contacted.

